

## **MINUTES OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD**

*The Governing Board of the Lake Mohave Ranchos Fire District met in regular session on **05-15-2017** at **1:30 p.m.** The meeting was held at **The Dolan Springs Chamber of Commerce, located at 16154 Pierce Ferry Road, Dolan Springs, AZ 86441.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **MINUTES**

#### **1. CALL TO ORDER.**

- Director Berg called the meeting to order at approximately 1:30 p.m.

#### **2. ROLL CALL OF BOARD MEMBERS.**

- Directors present were: Steve Berg; Chairman, Michael Karash; Clerk, Deb Cass and Eric Terrill. Charlotte Kiffer attended via telephone at approximately 1:36 p.m.

#### **3. PLEDGE OF ALLEGIANCE.**

- Recited.

#### **4. APPROVAL OF MINUTES**

- a. Regular Session 4-24-2017
  - Director Cass motioned to approve the minutes with corrections indicated (last name correction in call to public and item 6g typo, also noting that Director Terrill abstaining was due to Administration oversight); Director Terrill 2<sup>nd</sup>. All members present in favor. Motion carried.
- b. Budget Workshop 4-24-2017
  - Director Terrill motioned to approve, Director Cass 2<sup>nd</sup>. All members present in favor. Motion carried.

#### **5. REPORTS AND CORRESPONDENCE**

- a. April 2017 Financial Report(s) *(The financial report(s) are to be reviewed and approved by the Board.)*
  - Mr. Buldra reported for the month of April the financials were as follows: Revenue \$47,744, Ambulance Revenue \$19,716, Expenses \$56,736. Year-to-Date revenue is \$800,672 and Year-to-Date expenses are \$574,399 noting that is \$232,058 under budget. Director Terrill motioned to approve the financials, Director Cass 2<sup>nd</sup>, all members present in favor. Motion carried.

- b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
  - 42 total calls for April. 20 transports, 24 EMS calls.
  - Brush 426 refurbished; used in Meadview area; will be going to GVFD for some mechanical work.
  - New POC sign up's
  - Brush fire season is approaching; please clear areas 20 ft. from buildings. Any bands that are indicated will be advised of and enforced during peak times.

## 6. BUSINESS

- a. Discussion and possible action regarding: Review of Budget draft FY 17-18; possible adoption of draft Budget FY 17-18. (Administration/Gabe Buldra)
  - Mr. Buldra explained that a long detailed version and a posting summary were provided to the Board. It was noted that Dispatch cost didn't increase, no change in monies to that line item. It was also noted that there was an increase to the following line items: legal and personnel. Allocating \$30k for reserves. Director Berg asked if personnel costs covered a third person for Meadview (full coverage) and Mr. Buldra explained that the regular personnel costs are for full-time (up to 6 full-time) and the reserves funding is for the additional coverage needed for back-filling. Mr. Buldra recommended the Board adopt the Budget for 20-day posting (tentatively). Noting that the next Board meeting would also hold a public hearing on the Budget. Director Cass motioned to approve and adopt the tentative Budget FY 17-18, sign and post for 20-days, Director Terrill 2<sup>nd</sup>. All members present in favor. Motion carried.
- b. Discussion and possible action re: Tax Override & review and/or approval of flyer. (Administration)
  - Director Kiffer wanted to know the Accessed Value, Director Berg noted it went up 0.09%. Chief DeMaio noted that the flyer is presented, other mailers and publications will be introduced after the approval of the initial flyer. Director Kiffer also noted this will be a "hot-topic," and Director Berg agreed. Discussion ensued minimally regarding MCC tax increase and the effects, also noting that detailed information will be provided to the public for key-points regarding this matter. All Board members agreed the flyer looked appropriate. Chief DeMaio noted there is pending information regarding legal jargon for the flyer. No action.
- c. Discussion and possible action regarding: Review of credit card payment for Ambulance services; collection of monies at time of service; rendering services from out of state and foreign travelers; collection thereto. (Kiffer)
  - Tabled until June 2017 Regular Meeting

**7. CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.*

- NONE

**8. CONSIDERATION OF FUTURE AGENDA ITEMS.**

- Dispatch annual Contract (City of Kingman/KFD)
- Ambulance quotes
- Item 6 C
- Public Hearing for Budget FY 17-18; possible adoption.

**9. NEXT REGULAR BOARD MEETING DATE & LOCATION.**

- June 19, 2017 in Meadview, AZ

**10. ADJOURNMENT.**

- Director Berg adjourned the meeting at approximately 1:56 p.m.

**MINUTES** prepared by: *Karen Jackson*  
*(This is a working draft, until Board approval)*

**Date:** 05-18-2017