



Lake Mohave Ranchos Fire District

16126 Pierce Ferry Road, Dolan Springs, Arizona 86441

Office: (928) 767-3300 · Fax: (928) 767-3301

www.lmrfd.org

MINUTES OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in regular session on **02-27-2017** at **1:30 p.m.** The meeting was held at **The Dolan Springs Chamber of Commerce, located at 16154 Pierce Ferry Road, Dolan Springs, AZ 86441.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

MINUTES

1. CALL TO ORDER.

- Director Berg called the meeting to order at approximately 1:30 p.m.

2. ROLL CALL OF BOARD MEMBERS.

- Steve Berg, Chairman; Michael Karash, Clerk; Charlotte Kiffer were present. Directors Cass and Terrill were not present.

3. PLEDGE OF ALLEGIANCE.

- Recited.

4. APPROVAL OF MINUTES

- a. Regular Session 1-19-2017
 - Director Karash motioned to approve the minutes, Director Berg 2nd. All members present in favor. Motion carried.

5. REPORTS AND CORRESPONDENCE

- a. January 2017 Financial Report(s) *(The financial report(s) are to be reviewed and approved by the Board.)*
 - Mohave County Revenue for January \$41,620, Non-tax revenue for January \$8,427, expenses for January \$68,075. Year to date expenses \$434,994 which is \$148,330 under budget. Warrant balance as of January 31, 2017 was \$442,140.50.
- b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action.*



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Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)

- 51 total calls; 38 EMS calls with 34 transports
- Brush Truck 432; is being serviced and almost complete
- Water Tender 428 drive line is in need of repair; estimates are being gathered.
- New POC has joined with LMRFD
- BCFD (Boulder City Fire Dept.) communications regarding Hwy 93 and service areas; trying to include DPS within this communication regarding service of area to enhance the area for servicing.

6. BUSINESS

- a. Discussion and possible action regarding: placing tax override on ballot; tax override 3.25% to 3.50% for 5 years. (Administrative)
 - Item Tabled
- b. Discussion and possible action re: approval and acceptance of FY 15-16 audit; overview/presentation with Brian Richards, auditor for LMRFD and Gabe Buldra, accountant for LMRFD.(Administration)
 - Mr. Richards noted there were no deficiencies within the reporting of financials for the District and no deficiencies with the internal controls of the financials. Management Discussion and Analysis is noted to be the most helpful part of the Audit review for the Board Members. Also noting a historical perspective. The Audit for FY 15-16 was reported, and the Board of Directors for LMRFD were provided an overview as well. Director Kiffer had a few questions regarding the Audit; one being the reported sick/vacation time owed and asked that Mr. Buldra look into this item. Mr. Richards noted that Mr. Buldra would be filing the Audit with Mohave County. Director Karash motioned to approve and accept the Audit for FY 15-16, Director Kiffer 2nd. All members present in favor. Motion carried.
- c. Discussion and possible action regarding: review of District financials; overview with Gabe Buldra. (Director Cass)
 - Item tabled
- d. Discussion and possible action regarding: payment in lieu of tax money. (Director Berg)
 - Director Berg noted this is regarding payment in lieu of taxes money. Also noting he has been researching the matter. Director Kiffer wanted to know if any money was due to the District. Director Kiffer also wanted Jean Bishop to provide explanation and be apart of the March meeting regarding this matter. Director Berg noted he would



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reach out to Ms. Bishop. Chief DeMaio noted that any District that has potential for collecting any monies will probably get into a court battle regarding the monies that were deposited into the County, rather than spread out to each District. Director Kiffer wanted to challenge the monies potentially owed. No Action.

- e. Discussion regarding: Meadview property owned by LMRFD. (Director Berg)
 - o Director Berg stated that Ms. Jackson noted a bill from MCA regarding a fee, upon review it is property that LMRFD owns. Noting it has a water tank on it. Director Berg wanted to discuss options with the Board regarding the property; keeping, selling. No Action.
- f. Discussion and possible action regarding: Engine 411 pump repair quote from Fire Trucks Unlimited. (Administration)
 - o Chief DeMaio noted the quote(s) provided are for repair for E-411, Chief DeMaio wanted Board approval for the “up-to” amount for the repair. The projected cost for approval is “up to” \$11,872.08. This repair cost indicates a full rebuild if it is necessary. Chief DeMaio noted that there is no other back-up method at this point, all apparatus are being utilized at this point with E-411 out of commission until repair. Director Karash motioned to approve up to \$11,872.08 for E-411 repair. Director Berg 2nd. All members present in favor. Motion carried.
- g. Discussion and possible action regarding: Attorney review of contract with MCC for ride along program. (Administration)
 - o Chief DeMaio noted this is regarding MCC students coming to LMRFD for ride-along time. This is for EMT students. A contract was included and upon overview Chief DeMaio wanted Mr. Whittington to review before Board approval. Chief DeMaio noted that each student has to go on calls and receive hours for reporting to MCC. Chief DeMaio will receive an estimate for review from Mr. Whittington for the Board to vote on. No Action.

7. EXECUTIVE SESSION.

Board of Directors may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for a personnel matter and A.R.S. § 38-431.03(A)(3) for legal advice and A.R.S. § 38-431.03(A)(4) to give direction to legal counsel re:

- a. Discussion and possible action regarding: Fire Chief’s salary. (Director Berg)



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- Director Berg motioned to enter into Executive Session, Director Karash 2nd. All members present in favor. Motion carried.
 - Executive Session concluded at approximately 2:55 p.m.
 - Entered into Regular Session at approximately 2:55 p.m.
 - Director Kiffer motioned to approve a raise in amount of \$533 per month, retro-active to January 2017. Director Berg 2nd. All members present in favor. Motion carried.

- 8. CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.*

- *Pat Kelle-Staube spoke about the development on Pierce Ferry Rd. and Greg's Hideout regarding the possible impact on the Fire District of the proposed 60 new homes and winery.*

- 9. CONSIDERATION OF FUTURE AGENDA ITEMS.**
 - Tabled items will be carried forward to March meeting.
 - MCC ride-along contract; attorney cost
 - Luncheon; amount of guests
 - Jean Bishop attending meeting regarding PILT

- 10. NEXT REGULAR BOARD MEETING DATE & LOCATION.**
 - TBD

- 11. ADJOURNMENT.**
 - *Director Berg adjourned the meeting at approximately 3:59 p.m.*

MINUTES prepared by: Karen Jackson
(This is a working draft, until Board approval)

Date: 03-02-2017