



Lake Mohave Ranchos Fire District
16126 Pierce Ferry Road, Dolan Springs, Arizona 86441
Office: (928) 767-3300 · Fax: (928) 767-3301
www.lmrfd.org

AGENDA OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in regular session on **12-18-2017** at **1:30 p.m.** The meeting will be held at **The Meadview Civic Center, located at 247 E. Meadview Blvd, Meadview, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

AGENDA

- 1. CALL TO ORDER.**
- 2. ROLL CALL OF BOARD MEMBERS.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF MINUTES.**
 - a. Special Session 10/23/2017
 - b. Special Session – Executive Sessions 10/23/2017
 - c. Regular Session 11/20/2017
 - d. Regular Session – Executive Sessions 11/20/2017
- 5. REPORTS AND CORRESPONDENCE.**
 - a. November 2017 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
 - b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
- 6. REGULAR BUSINESS.**
 - a. Discussion and possible action regarding: Approval for Appointed Board Member to become a signer on the Wells Fargo (County – Warrants) account and Wells Fargo (payroll) account for Lake Mohave Ranchos Fire District. (Board)
 - b. Discussion and possible action regarding: Nomination for Board Chairman. (Board)
 - c. Discussion and possible action regarding: Nomination for Board Clerk. (Board)
 - d. Discussion and possible action regarding: Financial postings placed on the Lake Mohave Ranchos Fire District website; review of draft letter to Board of Directors regarding postings recommendations. (Buldra/Administration)

- e. Discussion and possible action regarding: Board Member meeting items cut-off time; request for items emailed to Board Chair; meeting packets completed by and available pick up time. (Administration)
- f. Discussion and possible action regarding: Renewal of VFIS; annual renewal of policy; coverage for LMRFD properties/vehicles, etc. (Administration)
- g. Discussion and possible action regarding: AMR ambulance services responding to LMRFD. (Administration)
- h. Discussion and possible action regarding: purchase of 2 turnout sets; not to exceed \$5900.00. (Administration)
- i. Discussion and possible action regarding: purchase of 2 front tires for E-411; not to exceed \$1300.00. (Administration)
- j. Discussion and possible action regarding: payment for tuition for 2 EMR courses for 2 students; not to exceed \$250.00. (Administration)
- k. Discussion and possible action regarding: 2018 Winter AFDA Conference in Laughlin, NV.; potential cost for Board Members to attend; staff to attend; hotel and mileage; reimbursements and/or payment through LMRFD. (Administration)
- l. Discussion and possible action regarding: Cease & Desist Letter regarding unapproved LMRFD fundraiser. (Cass)
- m. Discussion and possible action regarding: Fire Chief's findings with Suppression personnel regarding training on reporting calls. (Kiffer)
- n. Discussion and possible action regarding: Elwood staffing invoices; review of payments discrepancy. (Kiffer)
- o. Discussion and possible action regarding: Review of LMRFD website. (Kiffer)
- p. Discussion and possible action: Blood pressure billing and billing for other services for LMRFD. (Kiffer)
- q. Discussion and possible action: Annexation requirements; Mohave County Attorney assistance and/or review of. (Kiffer)
- r. Discussion and possible action regarding: Human Resources Investigation. (Kiffer)
- s. Discussion and possible action regarding: Alternative Funding Committee update. (Administration/Bower)

7. EXECUTIVE SESSION.

1. Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:
 - a. Discussion and possible action regarding: Materials and/or information delays from LMRFD Attorney Bill Whittington. (Kiffer)
 - b. Discussion and possible action regarding: Review of Sept., Oct. & Nov. invoices from LMRFD Attorney Bill Whittington. (Kiffer)
 - c. Discussion and possible action regarding: Evaluation template/form for Board of Directors for Fire Chief's annual reviews. (Kiffer)
 - d. Review of draft Administrative Staff Office policy; hours of operation. (Whittington/Kiffer)
 - e. Review of draft Administration Staff Office Vacation policy; accrual of hours; usage; and limitation(s). (Whittington/Kiffer)
 - f. Review of draft Vacation policy for Suppression; accrual of hours; usage; and limitation(s) (Whittington/Kiffer)
2. Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal



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advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:

- a. Review of Fire Chief's Contract. (Kiffer/Administration)

8. EXECUTIVE BUSINESS.

- a. Discussion and possible action regarding: Materials and/or information delays from LMRFD Attorney Bill Whittington. (Kiffer)
- b. Discussion and possible action regarding: Review of Sept., Oct. & Nov. invoices from LMRFD Attorney Bill Whittington. (Kiffer)
- c. Discussion and possible action regarding: Evaluation template/form for Board of Directors for Fire Chief's annual reviews. (Kiffer)
- d. Review of draft Administrative Staff Office policy; hours of operation. (Whittington/Kiffer)
- e. Review of draft Administration Staff Office Vacation policy; accrual of hours; usage; and limitation(s). (Whittington/Kiffer)
- f. Review of draft Vacation policy for Suppression; accrual of hours; usage; and limitation(s) (Whittington/Kiffer)
- g. Discussion and possible action regarding: Fire Chief's Contract. (Kiffer)

9. CALL TO THE PUBLIC. *Consideration and discussion of comments and complaints from the public.*

Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.

10. CONSIDERATION OF FUTURE AGENDA ITEMS.

11. NEXT REGULAR BOARD MEETING DATE & LOCATION.

- LMRFD Board Meetings will change to the 4th Monday of every month effective January 2018; if a holiday falls on a meeting day, an adjustment will be made to meeting day/time when necessary.
- 1/22/2018 @ 1:30 p.m. – Dolan Springs Chamber of Commerce, Dolan Springs, AZ.

12. ADJOURNMENT.

AGENDA prepared by: *Karen Jackson*

Date: *12/12/2017*

AGENDA posted by: *Karen Jackson*

Date/Time: *12/15/2017 8:27 a.m.*

The Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at (928) 767-3300, prior to the scheduled meeting time.

