



**Lake Mohave Ranchos Fire District**  
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## **MINUTES OF SPECIAL MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD**

*The Governing Board of the Lake Mohave Ranchos Fire District met in special session on **01-03-2018** at **3:00 p.m.** The meeting was held at **The Dolan Springs Chamber of Commerce, located at 16154 Pierce Ferry Rd, Dolan Springs, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

### **MINUTES**

- **CALL TO ORDER.**
  - Director Cass called the meeting to order at approximately 3:08 p.m.
- **ROLL CALL OF BOARD MEMBERS.**
  - Directors present were: Deb Cass, Charlotte Kiffer, Eric Terrill and Rick Sherwood. Absent from the meeting was Mike Karash.
- **PLEDGE OF ALLEGIANCE.**
  - Recited.
- **REGULAR BUSINESS.**
  - a) Discussion and possible action regarding: Evaluation template/form for Board of Directors to use for Fire Chief's annual review. (Kiffer)
    - The Board of Directors reviewed the four template designs Mr. Whittington prepared for them. The Board of Directors ensued in discussion regarding different template structures. Director Cass proposed a draft evaluation form that she would create with the ideas gathered in discussion. Director Kiffer motioned for Director Cass to create an evaluation document with ratings and comment spaces under number 5 A-G off a template already created. Director Sherwood 2<sup>nd</sup>. All members present in favor, motion carried.
- **CALL TO THE PUBLIC.** *Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.*

- Walt Kiffer suggested an addition to number five on the evaluation document; adding another box that states, “the Board Members do not have enough information on this subject.”
- **CONSIDERATION OF FUTURE AGENDA ITEMS.**
  - a) Fire Chief’s Contract
- **NEXT REGULAR BOARD MEETING DATE & LOCATION/MISC. INFO.**
  - Regular Meeting: January 29, 2018 at 1:30 p.m. Location: Dolan Springs Chamber of Commerce
- **ADJOURNMENT.**
  - Director Cass adjourned the meeting at approximately 3:50 p.m.

**MINUTES** prepared by: *Karen Jackson / Victoria Smith*    **Date:** 01/04/2018  
(*This is a working draft, until Board approval*)