



LAKE MOHAVE RANCHOS

FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in regular session on **05-29-2018** at **1:30 p.m.** The meeting was held at **The Dolan Springs Chamber of Commerce, 16154 Pierce Ferry Rd. Dolan Springs, AZ**. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

MINUTES

1. CALL TO ORDER.

- Director Cass called the meeting to order at approximately 1:30 p.m.

2. ROLL CALL OF BOARD MEMBERS.

- Deb Cass; Board Chair, Mike Karash, Charlotte Kiffer, Rick Sherwood; Clerk, and Eric Terrill were present.

3. PLEDGE OF ALLEGIANCE.

- RECITED.

4. APPROVAL OF MINUTES.

- Special Session 3/19/2018
- Director Kiffer motioned to approve 3/19/18 minutes, Director Karash 2nd. All members present in favor. Motion carried unanimously.
- Executive Session 3/26/2018
- Director Kiffer motioned to approve the 3/26/18 minutes, Director Cass 2nd. All members present in favor. Motion carried unanimously.
- Regular Session 4/23/2018
- Director Kiffer motioned to approve the 4/23/18 minutes, Director Terrill 2nd. All members present in favor, motion carried.
- Executive Session 4/23/2018
- Director Kiffer motioned to approve the 4/23/18 minutes, Director Terrill 2nd. All members present in favor. Motion carried.
- Budget Workshop 4/30/2018
 - Special Session 4/30/2018
 - Special Session – Executive 4/30/2018
- Director Kiffer requested that items E, F & G be tabled, due to being in review and needing to receive F & G still. Director Cass tabled items E, F and G.

5. REPORTS.

- a. April 2018 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
- Mr. Buldra reported the Revenue for the month of April was \$64,316 which was \$51,422 under budget. Mohave County Revenue for April was \$55,564 which was \$35,974 under budget. This variance is due to timing during the month and we are trending over budget YTD. Non-Tax Revenue for the month of April was \$8,752 which was \$15,448 under budget. This variance is due to timing of ambulance revenue which was \$14,915, which was under budget. Expenses for April totaled \$39,912 which was over budget by \$40,802. Personnel expenses were \$37,358 under budget due to a reimbursement. Managerial expenses were \$5,964 under budget due to timing of the liability insurance. Year to date Revenue is \$839,100 which is \$41,059 over budget. Year to date Expenses are \$700,972 which is \$58,902 under budget. Director Kiffer asked about the financial hand outs for the public and reiterated what was spoken about at the last meeting regarding the P&L being available to the public, noting that Mr. Buldra had previously advised he would make that available. Mr. Buldra stated he would make that available for the public as previously discussed. Chief DeMaio asked about the carry-over for FY 17/18 into FY 18/19 and Mr. Buldra explained the District is looking at \$475,000 which is a projection of an increase of \$185,000 from prior year. Director Terrill asked about the credit card payment and if it's paid online. Chief DeMaio advised it's paid online. Director Terrill wanted to know where a copy of what was purchased is. Chief DeMaio stated it's not included in the financial reports, but he would place a copy at the end of the reports each month. Director Karash reviewed the total assets reported which are \$1,216,976.38 and wanted verification of that for validity. Mr. Buldra verified that is correct. Director Karash motioned to approve the April 2018 Financial Report, Director Cass 2nd. All members present in favor, motion carried unanimously.
- b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief 's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
- April 2018 Run Report: Transports 34, Refusals 5, Air Evac 2 (noted that number may have a margin of error reported). Canceled 1, Refused Non-Bill 1, Refused Bill 1. Total Fire/Ems was 57. Director Kiffer inquired about the number of calls on Highway 93 and the Chief stated he didn't have that report.
- Meadview Staffing: 25 days on schedule for month of June. Reminder was provided that a decline in POC's can occur during high peak fire season.
- Meetings attended in May: Medical Lab, Run-Review, Pre-hospital Committee Meeting, WACEMS, Abatement Committee Meeting, Copperpoint, Aflac meeting was vacated, and ACLS was attended.
- B-436 (old red truck parked at St. 42) rehab in process for District use. Noting there has been pump repair on it, water leak repairs, frozen valve repairs, replaced batteries, brake components, flushing radiator, changing oil/filters. Chief DeMaio explained it's been sitting for 5 years and needs some work done to bring it back in service and these are things that have been or are being done, also noting for the most part it will remain at St. 42.
- St. 41 paint work has been completed, and that there are a few mobile aesthetics to be

completed still.

- One bid for roof work on St. 41 has been received, noting contact will be made with other local roofing companies for possible additional bids.
- Two out-of-service Ambulances went up for auction and were sold. \$1,125.00 was the purchase price of one Ambulance that was auctioned and the other was \$3,550.00.
- Auction process to begin with two out-of-service engines in Meadview.
- One out-of-service engine out back at St. 41, noting it's a KFD engine. KFFA (Kingman Firefighter Association) has approached Chief DeMaio regarding this engine along with the Local Union to submit a letter of interest in receiving that engine back. Chief DeMaio stated the engine has no monetary value, it's historical value only. Chief DeMaio stated once a formal letter is received that item will be placed on the Agenda for possible approval by the Board.
- Stage II fire restrictions are in place.
- CON renewed, this is a 3-year renewal.
- Annexation inquiries were made to the County Attorney, noting that any/all annexations that have been made are valid and in-force. Also, advising that any annexations that were made prior are effective, "nobody is getting kicked out of the District," additionally stating, any new annexations can be approved also. Chief DeMaio also stated that anyone who wanted to annex out of the District would have to pull their own information, contact the County Attorney's Office and provide a legal reason for why. Also, noting that to date there has not been any annexations found that were done improperly.

6. REGULAR BUSINESS.

- a. Discussion and possible action regarding: 30-day notice for the LMRFD Budget posting for FY 2018-2019. (Buldra/Cass)
 - Mr. Buldra reported for the tentative budget there are no changes reported for the revenue side. Mr. Buldra discussed the personnel wages side reiterating that at the Budget Workshop there was discussion of adding an additional \$0.50 on top of the budgeted increase of \$0.45 for Suppression Staff only; noting that the District could not sustain the additional and would operate within a deficit. Mr. Buldra also listed a \$0.25 per hr. increase for seniority. Mr. Buldra also noted that the Copperpoint figures came in around \$19K noting that is lower than what was reported in the budget figures. Mr. Buldra also noted that another insurance company bid has been sought, but they have not responded with a quote yet. Mr. Buldra also noted the Board would have to provide approval to enroll in a 457 Plan and approve removal of SS, which would provide the District an additional \$4500.00 savings. Director Terrill asked about the \$0.25 seniority raise for one of LMRFD Staff. Chief DeMaio stated this person has been with the District for many years and is making what a new person would make starting out. Director Terrill explained he was under the impression this person didn't work for LMRFD anymore, Chief DeMaio stated he is still gainfully employed and has been with the LMRFD. Chief DeMaio stated a pay differential was a goal to implemented for that one

person due to his seniority. Director Terrill wanted to know the yearly cost difference on that. Mr. Buldra explained it would be \$1000.91, noting that figure is included in the tentative budget. Director Kiffer inquired about wage increases for non-suppression staff. Mr. Buldra stated there is an increase for non-suppression indicated, \$0.45 increase to wages is reported for all personnel, which increased the non-suppression staff line item to an additional \$4K approximately. Mr. Buldra noted that the fuel cost line item was increased based on the market. Mr. Buldra gave a quick overview of the remaining tentative budget. Director Kiffer stated she didn't realize in the Budget Workshop that the wage increase was for all personnel. Director Kiffer stated she agrees with providing more money to suppression staff. She asked what the additional \$0.50 would do for suppression line item. Mr. Buldra explained with an additional \$0.50 it would increase wages to an additional \$622,000 whereas right now it's at \$603,000. Director Kiffer stated, "I'm good with the increase in suppression staff, I'm not good with increasing all personnel \$0.45 an hr." Director Kiffer stated she is interested in finding all available monies to provide it to suppression staff also noting that "we can't attract a lot of people, paying what we are paying for the suppression staff." Director Kiffer wanted clarification on approval for wage increases for suppression and non-suppression staff. Chief DeMaio explained if you approve as-is it's for all staff or you remove what you don't want to approve. Chief DeMaio stated at a \$0.95 per hr. increase would put the District into operating within a deficit, noting the budget can't support a full \$0.95 increase. Chief DeMaio reiterated that at the Budget Workshop he had mentioned suggesting the \$0.45 per hr. raise and if later it's still looking good to revisit an additional increase. Mr. Buldra stated the \$0.95 would put the District into an approximate \$20K deficit. Director Kiffer noted that she would like to pull the \$4K from the proposed wage increase to non-suppression and provide that to suppression staff. Mr. Buldra indicated the Board can either adopt this tentative budget and we can work on how to move the monies around or the Board can say no to adopting this tentative budget due to wanting to see something completely different. Director Kiffer motioned to adopt/approve the tentative budget with the only folks that get the raise is the suppression staff and that we direct Mr. Buldra to redirect the money (i.e. the \$4K) into how far that will go to increase the \$0.45 per hr. raise. Director Terrill 2nd. Director Kiffer and Terrill voted "Aye." Director Cass and Director Sherwood voted "nay," Director Karash abstained. Director Kiffer revised her motion to adopt the tentative budget with only the suppression being the ones getting a raise. Director Terrill 2nd. Director Sherwood asked within the 20 days if things could change. Chief DeMaio explained that what Mr. Buldra had noted was that you can't increase the budget, you can only move monies around. Director Sherwood wanted clarification as to where the \$4K was being pulled from. Chief DeMaio and Director Cass explained it's the proposed raises being taken away from

Administrative Staff and given to Suppression Staff. Director Sherwood wanted to know how Chief DeMaio felt about that. Chief DeMaio stated, "it was introduced as across the board for all personnel, I'm gonna survive no matter what, I don't want to sit here and..." Director Kiffer reiterated she didn't realize in the Workshop it was for across the board raises. Chief DeMaio stated that raise would be for the Administrative Assistant and part-time mechanic. Director Sherwood changed his motion to a "Aye." Director Kiffer, Terrill and Sherwood voted "Aye." Director Cass and Karash voted "Nay." Motion carried 3-2.

- b. Discussion and possible action regarding: LMRFD Out-of-District billing for fire/ems services. (Cass/Buldra)
- Mr. Buldra explained there has been \$290K in revenue this year for the billing. Director Kiffer inquired about small claims court and if other Districts do that. Chief DeMaio stated the District would have to calculate in what it would cost to go to small claims court as well. Director Cass asked if the non-pays can be turned over to collections. Chief DeMaio stated, they can be turned over to collections. Chief DeMaio explained we do receive FDAT in amount of \$61K this year which helps off-set the Out of District expenses for those calls. Chief DeMaio stated he is not aware of any other District that takes liens out on properties or takes matters to small claims court. Mr. Buldra stated he doesn't have any clients that do that either (small claims, liens or collections). Director Kiffer wanted to know the uncollected amount. Director Cass noted it was around \$200. Director Cass stated Mr. Whittington had advised it would be a cost to the District of about \$1K to keep it maintained (lien). Chief DeMaio stated we will continue to bill for Out of District even if we don't receive monies back. Chief DeMaio stated with insurance companies there is usually no issue in receiving monies, it's when it's a private party there's an issue. Chief DeMaio stated off-hand the White Hills fire from 2 years ago is sitting in collections and nothing has been heard/seen of that. No action.
- c. Discussion and action regarding: Acceptance of Resignation for LMRFD Board Member Rick Sherwood; effective June 18, 2018. (Cass)
- Director Cass noted the date is for June 25, 2018 effective resignation upon approval. Director Terrill motioned to accept the resignation of Director Sherwood effective June 25, 2018. Director Cass 2nd. Directors Terrill, Cass, Kiffer and Karash voted "Aye." Director Sherwood abstained. Motion carried.
- d. Discussion and possible action regarding: Announcement and Notice of interim/temporary LMRFD Board Vacancy; position considerations held on June 18, 2018; members of the public for interest; term expires November 2018; is eligible for re-election. (Cass)
- Director Cass noted the date for Item D is June 25, 2018. Director Karash noted Curtis O'Brien from Meadview is present to show interest. Director Cass noted you must be a resident for 6 months in AZ and be within District

boundaries/own property. Mr. O'Brien noted he's only been in AZ since February. Director Kiffer noted it was unfair to other candidates for the Board to discuss Mr. O'Brien's qualifications, the item isn't on the Agenda. Director Cass advised for staff to post notice in the local papers, Miner and Website. No action.

- e. Discussion and possible action regarding: LMRFD Board By-Laws; additions and revisions. (Cass)
- Director Cass noted that Mr. Whittington recommended updating the By-Laws. Director Terrill asked if the current By-Laws were the ones dated June 2016. Director Cass and Kiffer noted they don't have signed By-Laws. Director Kiffer stated she is good with the June 2016 version and none of the other Board Members objected to them. Director Kiffer stated on pg. 2 #5 (revisions). She noted there were 'blanks' regarding fire codes. Chief DeMaio stated if the Board adopted fire codes those codes would be placed in there. Chief DeMaio stated he believes by law too much time has passed that the Board did not adopt a fire code so any fire code(s) adopted must go to voters. Chief DeMaio stated we do not have fire codes currently in the District. Chief DeMaio stated it allows for a provision to be made if there is a Special Election or Regular Election to adopt fire codes. Director Kiffer inquired about pg. 4 #15 stating it looks like a duplication. Chief DeMaio stated that one is from the actual A.R.S. law. Director Kiffer inquired about Pg. 5 #B (these are from the A.R.S. 'may' section) regarding District financials. Chief DeMaio stated it is "if" the Board designates also noting that Mr. Whittington and Mr. Buldra advised against that because a Board Member would have access to alter information inadvertently within QB. Director Kiffer inquired about the County Attorney portion becoming or helping LMRFD with legal advice. Chief DeMaio stated it was something they used to do in the past, but with all the conflict of interest arising, he's been told "NO." Chief DeMaio elaborated that with general questions they may assist, but they won't provide legal advice. Director Kiffer had an inquiry on Pg. 6 Rule II - C on who wrote it. Director Cass stated that this is something she had asked Mr. Whittington about. Chief DeMaio stated the Administrative Assistant drafted this based on what direction was received from Director Cass and Mr. Whittington. Director Kiffer stated the Chief's Contract and these By-Laws contradict, which one takes precedence. She requested defining micromanagement. She also inquired about the Social Media portion placed into the By-Laws. Director Terrill stated there's freedom of speech and that each Board Member is a volunteer. Director Kiffer stated she is not on social media. Director Cass stated it's basically, so we remain professional, also noting she doesn't do social media as well. Director Sherwood stated, there could be an issue with OML with Board Members on Social Media sites. Director Kiffer stated she doesn't see a need for this rule and hasn't heard an example yet. Director Sherwood stated that he just tried to provide an example of that. Director Terrill disagreed, noting that you can't

reply (avoid a violation). Director Cass stated this is to cover us, while Director Sherwood added it's being proactive. Chief DeMaio suggested asking Mr. Whittington about this. Director Kiffer said it was a breach of first amendment rights and felt that having to provide the information to the Board Chair/Chief first wasn't necessary. Director Cass stated that is so the information being provided is correct before being posted. Director Terrill stated he felt Rule II-C didn't need to be in there. Director Kiffer and Terrill both felt and agreed that Rule II-B needed more discussion. Director Kiffer stated she felt there is a conflict and wanted to know from legal counsel regarding this paragraph (Rule II=B) and the verbiage in the Contract. She stated she wanted a legal clarification and defining in depth micromanagement. Director Cass stated she would contact legal counsel and this would be brought back to the June meeting. Item tabled for further review.

- f. Discussion and information regarding: LMRFD minutes postings. (Cass)
 - Director Cass stated minutes are to be posted within 72 business hours from a meeting, and that there is a recording available as well that meets requirement. Director Kiffer stated she and others were under the impression it had to be posted within 48 hours. Director Kiffer stated through talking with the Attorney and having the recording available, that meets the requirement for the information being available to the public within 72 hours of the meeting. She stated she felt this is important to put in the minutes to let the public know that. Director Cass also noted a member of the public posts the meetings on You Tube as well. No Action.
- g. Discussion and possible action regarding: Local PSPRS Board Chairperson; Mike Karash. (Cass)
 - Director Karash stated that Mr. Winn (Local PSPRS Board Member) attended a meeting and was notified that the LMRFD Board Chair should be the Local PSPRS Board Chair as well. He advised through receiving clarification, that Director Cass can designate another person to fill that spot, if she can't do it. Director Terrill motioned to direct Director Cass to appoint Director Karash as the Local PSPRS Board Chair, Director Kiffer 2nd. Directors Terrill, Kiffer, Cass, Sherwood motioned "Aye." Director Karash abstained. Motion carried.
- h. Discussion and possible action regarding: Information on the "baby-steps program." (Sherwood)
 - Director Sherwood stated at the last meeting a member of the public asked about the progress of this issue. Director Sherwood stated there wasn't much he could do being a Board Member for LMRFD and possibly creating OML, and with his resignation, he stated he can move outside of that boundary and is now free to talk to individual board members and interview them quite frankly and see what kinds of issues they would like to see resolved for a volunteer program. He stated he has put together a road map to how he wants to proceed. Also noting he'd like to get with the Chief as well and get permissions

to speak with the FF and Staff of LMRFD in terms of support. He wanted to obtain this information and then bring it back to the Board for a presentation. He noted he is hoping to have Meadview support as well. He stated he may go to Social Media as well to get more information. Director Kiffer stated she doesn't know what is going on with the volunteer program so it's hard for her to comment on that. She suggested Director Sherwood putting something together in writing indicating specifics, so she has a base to start from. No action pending further review.

- i. Discussion and possible action regarding: Repair order for A-1186 (Ambulance); engine repair through B&B Auto; estimated amount \$5941.55. (Administration)
 - Chief DeMaio stated this is not an emergency repair, but it does exceed his spending limit. It is at the shop, waiting for repairs upon approval. Director Terrill wanted to know the labor rate. Chief DeMaio stated it's either \$80 or \$90 per hr. Director Terrill disagrees with the quote and stated he's familiar with the Chilton's manual and to replace all the wires and injectors it comes out to 6.2 hrs. as quoted. He stated in figuring that out, it's \$150 per hr. He stated we've already caught them raising the rates before and I believe they are doing it again. He reviewed a few other quoted hours per service and stated he'd like a better understanding of what they are charging the LMRFD. Director Terrill said, "I feel they are just sticking it to us." Chief DeMaio disagreed and said they have treated us well. They ensued in discussion regarding previous charges and rates changing. Chief DeMaio stated he would reach out to other repair shops for other bids. Director Karash wanted to know if this affected the CON. Chief DeMaio stated this isn't an emergency repair, but if we have another ambulance break down it will become an emergency repair. Item tabled until June meeting for further detail.

7. CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

- Ellen Reh-Bower; She stated she felt the most important issue was out of District billing for both fire and ambulance non-pays. She stated that it is \$23 to file for small claims also noting it does take the Administrative Office to do it. She stated there is no need for an Attorney, it's done yourself and can be done online. She stated you may not get paid immediately but the lien hangs out there for around 7-10 years, noting "it doesn't go gouge any widow on social security, it's just a lien that sits on the property, until the property is sold." She stated we've collected a fair

amount in the past. She stated she was taught to collect on every dollar possible. She also requested the Board place in their By-Laws that minutes are posted within 72 hours, stating it's not sufficient to go to the office to listen to a recording also adding the same goes with the financials. She also stated the vehicle fuel line item on budget seems high (\$25K). She inquired about the FDAT rate as well, also noting that is not to cover out of district services. Ms. Bower provided a report regarding annexations to Director Sherwood.

- Christine Baker; she stated she would volunteer her time to move any matter from small claims to a civil division and stated to Ms. Bower you will need an Attorney if I have anything to say about that. She stated if you start suing people it's going to affect the public image and many more people won't take an ambulance. Chief DeMaio clarified that our ambulance billing company handles all collection matters. Ms. Bower stated, and they can put a lien if they want to. Chief DeMaio stated the Administrative Staff doesn't have to chase down unpaid ambulance bills, Ms. Bower stated, they do for fire. Chief DeMaio stated if you request that our biller start doing that, it may come at an extra cost to file small claims and follow through with that.
- Pat Kelley-Staab; she wanted further clarification regarding annexation information she received.
- Walt Kiffer; He noted that with the Water Company findings any bad debt less than \$250 wasn't worth going after in collections, and those were written off. He noted singling out Social Media in the By-Laws is no different than a Board Member holding a press conference. He said if Director Sherwood was interested, Mr. Kiffer suggested that Director Sherwood do a little research into A.R.S. Title 48 that lays out what a mass annexation entails. He spoke about the volunteers (EMR) noting the A.R.S. had the definition of an EMR of what they can/can't do.
- Frank Geraci; he inquired about why the P&L statements haven't been posted to the LMRFD website, since he had brought this matter to the Board's attention months ago.

- Director Cass motioned to enter Executive Session, Director Karash 2nd. All members present in favor. Motion carried.
- Public Session recessed at approximately 3:55 p.m.
- Executive Session began at approximately 4:00 p.m.

8. EXECUTIVE SESSION – CONSENT AGENDA *(The following items listed below are placed on a Consent Agenda).*

1. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
 - a. Discussion and possible action regarding: Legal Counsel Invoices from December 2017-current that have been received. (Kiffer)
 - b. Discussion and possible action regarding: Material obtained from LMRFD Legal Counsel re: payroll matter. (Cass)
 - c. Discussion and possible action regarding: Personnel Matter: Fire Chief DeMaio

and Administrative Assistant Karen Jackson positions; outside resources and potential cost of outside resources. (Cass/Kiffer)

- d. Discussion and possible action regarding: Personnel Matter: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract; with changes from Board and Fire Chief. (Board/Administration)

➤ Public Session reconvened at approximately 4:46 p.m.

9. EXECUTIVE BUSINESS.

- a. Discussion and possible action regarding: Legal Counsel Invoices from December 2017-current that have been received. (Kiffer)
 - No action.
- b. Discussion and possible action regarding: Material obtained from LMRFD Legal Counsel re: payroll discrepancies matter. (Cass)
 - Director Kiffer motioned that our Board Chair contact our Board Attorney and indicate that the draft letter is satisfactory and for the Attorney to send the approved letter to the Mohave County District's Attorney Office and that she will personally hand carry attachments to the D.A. Office. Director Terrill 2nd. All members present in favor, motion carried unanimously.
- c. Discussion and possible action regarding: Personnel Matter: Fire Chief DeMaio and Administrative Assistant Karen Jackson positions; outside resources and potential cost of outside resources. (Cass)
 - Director Kiffer motioned that the Board Chair contact other resources, gather information about the availability of other services to pick up the job duties we need for either the Chief position or the AA position. Director Terrill 2nd. Director Kiffer, Terrill, Sherwood and Cass voted "aye." Director Karash abstained. Motion carried.
- d. Discussion and possible action regarding: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract; with changes from Board and Fire Chief. (Board)
 - Director Terrill motioned to extend the interim contract until September 1, 2018 for the Board/Chief to have more time to review this. Director Kiffer 2nd. All members present in favor. Motion carried unanimously.

10. CONSIDERATION OF FUTURE AGENDA ITEMS.

- All tables items will automatically move to following month's Regular Meeting, unless noted otherwise.
 - Director Cass noted the AA will have Agenda items list to the Board Members on the Thursday (11 days in advance) prior to meeting for review/update. Director Terrill requested minutes be received timelier. Chief DeMaio confirmed that is being worked on. Chief DeMaio did state the 4/30 recording was faulty and that has caused a delay as well, Director Kiffer also stated the Administrative Assistant also had a family matter come

up as well.

11.NEXT REGULAR BOARD MEETING DATE & LOCATION.

- June 25, 2018 at the Meadview Civic Center - Meadview, AZ – 1:30 p.m.

12.ADJOURNMENT.

- Director Sherwood motioned to adjourn the meeting, Director Cass 2nd. All members present in favor, motion carried unanimously.
- Adjourned at approximately 16:52 hours.

MINUTES prepared by: Karen Jackson
(This is a working draft, until Board approval)

Date: 05/31/2018