



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **07/18/2024 at 1:00 p.m.**
The meeting was held at the **Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ).**

The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) CALL TO ORDER

Director Koeppen called the meeting to order at 1:00 pm.

2) ROLL CALL OF BOARD MEMBERS

Directors Geisler, Koeppen, Nelson, and Reh-Bower: PRESENT

Director Garza: ABSENT

3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)*

Pledge and moment of silence led by Director Koeppen.

4) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))*

No executive session is scheduled for this meeting.

No executive session.

5) MINUTES

a. 05/16/2024 Regular minutes

Motion to Accept the May 16th, 2024 regular minutes as presented: Director Reh Bower

Seconded: Director Geisler

Vote: Directors Geisler, Koeppen, Nelson, and Reh-Bower: AYE

Motion passed

b. 05/22/2024 Special minutes

Motion to accept the May 22nd, 2024 special minutes as presented: Director Nelson

Seconded: Director Reh Bower

Vote: Directors Geisler, Koeppen, Nelson, and Reh-Bower: AYE

Motion passed

c. 06/19/2024 Regular minutes

Motion to accept the June 19th, 2024 minutes as presented: Director Nelson

Seconded- Director Geisler

Vote: Directors Geisler, Koeppen, Nelson, and Reh-Bower: AYE

Motion passed

6) CONSENT AGENDA

(Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, if: The summary is listed on the agenda. 2. The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action. (A.R.S. 38-431.02.K.)

a. Chief Report: to be presented by Chief Bonnee

The Fire Chief presented a recording that was posted to social media in regards to a 2-alarm fire in Meadview. He explained the recording was the tones calling for aid from surrounding districts and departments, including Kingman and Golden Valley. He said that all structure fires this summer will likely be 2-alarm fires, which means that there will be more resources available as other districts and departments will send their equipment and manpower to help.

Also, it was noted that the District currently has six full-time firefighters and three part timers.

Run Report:

AMR Transports: 0

EMS Calls: 115

Dolan Transports: 89

Fire Calls: 19

Mutual Aid Calls: 0

HWY 93 Calls: 34

Meadview Calls: 11

Meadview Coverage Days 17

Meetings/Conferences/Training:

Run Review, MCFOA

District Vehicles:

Tender 418 had the A/C condenser replaced after a piece of metal from the road damaged it.

District Properties:

Nothing to report.

Projects in the Works:

- Quotes for new furniture have been obtained, to replace the aging furniture in the stations. This is an agenda item for today that will be discussed.
- LMRFD has been seeing a steady stream of small Wildland assignments and there is currently a team on assignment right now. We are anticipating a lot more in the near future.
- Glenn Gardner, the office administrator, was hospitalized and will be out of the office for a time. Beforehand, it was agreed that another person would be hired to take his place in the office. Reviewing applications, someone local to Dolan Springs, Shannon, was hired. She is doing very well. As a note, the administrative assistant position does not have to be posted and does not require board approval as it is a part of operations.
- Jen Gardner flew out to help support both her father and the District while Glenn is unwell. She is training Shannon on duties related to the administrative office at Station 41.
- A POC EMT was hired to help fill shifts and cover for Wildland so the District does not miss out on Wildland revenue.

b. Financial Report: to be presented by Steven Rodriguez of JVG

Revenue for the month of June is \$79,949, which is under budget by \$237,278

- Tax revenue is \$46,506, which is over budget by \$2,241
- Non-tax revenue is \$33,443, which is under budget by \$239,519. Note that this is because the District did not receive \$200,000 in grant revenue as expected since the money had not been awarded yet. This is of no concern.

Expenses for June totaled \$112,093, which is under budget by \$217,362. \$200,000 in expenses was anticipated because of the grant revenue, but that had not been awarded as of yet.

Year-to-date total revenue is \$1,462,591, which is \$119,145 under budget. This large discrepancy is because of the grant revenue that was expected.

- Without considering the grant, total revenue is \$80,855 over budget because of property taxes and interest.

Year-to-date total expenses is \$1,494,339, which is \$13,626 under budget. Excluding the grant expense, total expenses are \$186,374 over budget. This is driven by vehicles and equipment along with buildings and land.

It was also said that the insurance money from the Station 42 fire has been collected.

Director Koeppen wanted to know a bit more about the James Vincent Group. Mr. Rodriguez stated that the firm has three CPAs (certified public accountants) with thirteen total employees.

Motion to accept items A and B in the consent agenda as presented: Director Nelson

Seconded: Director Reh-Bower

Vote: Directors Geisler, Koeppen, Nelson, and Reh-Bower: AYE

Motion passed

7) REGULAR SESSION 1:33

Old Business:

- a. **Discussion and possible action:** By-law update to allow Battalion Chief to authorize expenditures in the Chief's absence. (Director Nelson)

Director Nelson emailed the District's attorney but did not hear back from him before this meeting. She told the board that there should be a bylaw prepared by next month's meeting to allow the Battalion Chief to approve expenditures.

No action taken.

- b. **Discussion and possible action:** Status of prep for upcoming board election (Director Reh-Bower)

Director Reh-Bower spoke with the county and submitted the paperwork for Directors Garza and Geisler. As of now, they are the only two running for the open seats on the fire board. If there are no write-ins by July 22nd, there will not need to be an election and Directors Garza and Geisler will be accepted.

No action taken.

New Business:

- a. Review quotes for new recliners, beds and table at the fire stations (Fire Chief Bonnee)

There is furniture in Stations 41 and 43 that are very old and worn. Some beds are 15 years old, the donated couch is damaged, and the dining table in Station 41 is falling apart. The battalion chief and fire chief obtained a quote from Fire Station Furniture that included four new mattresses, a kitchen table, two love seats, and four chairs for a total of \$6,539. This company was chosen because it is a US-based company owned by a firefighter and the furniture is built for heavy use in fire stations. This company will also deliver and set up the new furniture.

There were concerns that new furniture was not budgeted for and the price may be excessive. The board expressed that they would like to explore other suppliers. They also want to know about the warranties on the products sold through Fire Station Furniture.

Tabled until more research is done.

8) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

No public was present.

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **09/22/2024 at 1:00 p.m. at the Meadview Civic Association (247 Meadview Blvd, Meadview AZ 86444)**

Motion to adjourn the June 2024 meeting at 1:51: Director Nelson

Seconded: Director Geisler

Vote- Directors Geisler, Koeppen, Nelson, and Reh-Bower: AYE

Motion passed

MINUTES prepared by: Jen Gardner

Date: 07/16/2024

MINUTES signed/posted by: Jen Gardner

Date: 07/21/2024 3:30 pm

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)